

**MINUTES OF THE SOULDERN PARISH COUNCIL PLANNING MEETING**

**HELD IN THE VILLAGE HALL**

**ON 29<sup>TH</sup> DECEMBER 2022**

**Present:**

**Alan Smith (AS) [CHAIR]**  
**John Hoodless (JH)**  
**Neal Ship (NS)**  
**Cathy Fleet (CF) CLERK**

**Members of the Public:**

**12.22.01 Apologies**

Apologies had been received from Heidi Dennison and Nick Oakhill

**12.22.02 Declarations of interest**

JH declared an interest in the Village Hall discussion. NS declared an interest in the planning application for St Josephs

**12.2.03 To receive the minutes of the last parish council meeting**

The minutes of the parish council meeting held 24<sup>th</sup> November 2022 were checked for accuracy and content, agreed as a true record of the meetings and will be signed at the next meeting.

**12.22.04 Public participation**

There were no members of the public present

**12.22.05 Clerks Report and Actions from previous meeting**

<b>NO</b>	<b>ACTION</b>	<b>OWNER</b>	<b>UPDATE</b>
Nov22.01	Co-option of councilor - NO will contact interested party	NO	AS to discuss with NO
Nov22.02	BTFC - AS will research football pitch hire prices	AS	AS has researched and found that prices range from £250 per season. AS will meet with Andy Thopmson of Brackley Town Football Team to discuss a fair price for additional use of Souldern pitch.
Nov22.03	AS will make enquiries regarding village hall hire charges to PC	<b>AS</b>	

12.22.07

## Updates

**Dog bins** - Elizabeth Grundy has requested a secondary or larger dog bin at the bottom of Bates Lane. It was agreed to purchase a larger bin. **AS to research types and prices**

**Playground** – AS has had a meeting with Lucy Cornish and others. An updated quote has been received from Kompan – approx £80K for Phase 1 (under 10s area). Heidi Dennison, Alex Smith & AS are looking other funding sources. No match funding is required. Application is being made to HS2. AS will do leaflet drop at the beginning of January and a meeting will be held to show the design to villagers, pledges to help will also be asked for. Viridor will be used as secondary source of funds.

**Ramp in car park** - A quote from Mike Walker £1750 +VAT has been received to replace ramp with concrete. **Additional quotes will be obtained by AS**

**Payment to Village Hall for PC meetings** - Email communication between clerk and bookings secretary took place in February in which the clerk said PC pays the hire charge for PC meetings. It was agreed that the invoice will be paid for 2022 and the PC will be invoiced at the discounted rate in the future.

**Post Office Charge** – The charge has been £250 since at least 2013. It is a community service and no paperwork exists. The invoice for 2022 will be paid at the current rate of £250 but in 2023 we agree to pay the increased rate of £9 per hour for 50 weeks.

12.22.07

## Planning

[22/03650/TCA](#)

Stonehaven High Street Souldern  
OX27 7JL

G1 - Silver Birch x 5: Dismantle to ground level. T1 - Sycamore x 1: Dismantle to ground level. **NO OBJECTION**

[22/03566/DISC](#)

St Josephs High Street Souldern  
Bicester OX27 7LA

Discharge of Conditions 3 (schedule of materials) of 21/03788/F and conditions 8 (Written Scheme of Investigation), 9 (watching brief) & 10 (protected species surveys) of 22/01647/NMA. **NO OBJECTION**

[22/03609/DISC](#)

St Josephs High Street Souldern  
Bicester OX27 7LA

Discharge of Conditions 3 (schedule of materials) and 8 (ceiling method statement) of 21/03789/LB

12.22.08

## Finance

There were no invoices for approval. Clerk to review/amend the Financial Regulations and file on the G-drive for councillors comments prior to approval at the next meeting.

## Other Matters

Playground sleepers have not been moved - AS to chase NO

Pipe to pond – AS to confirm date with NO

**Dates for 2023 – last Thursday of the month**

**PC Meeting**

26<sup>th</sup> January  
30<sup>th</sup> March  
25<sup>th</sup> May  
27<sup>th</sup> July  
28<sup>th</sup> September 29,  
23<sup>rd</sup> November

**Planning meeting**

23<sup>rd</sup> February  
27<sup>th</sup> April  
29<sup>th</sup> June  
31<sup>st</sup> August  
26<sup>th</sup> October  
28<sup>th</sup> December

**For next Agenda : Update on 20mph speed limit**

Signed .....

Chair, Souldern Parish Council

Date .....

**ACTION LIST SUMMARY**

NO	ACTION	OWNER
Dec22.01	<b>Dog Bin</b> - AS to research types and prices of larger dog bin for Bates Lane	AS
Dec22.02	<b>Car Park Ramp</b> - Additional quotes will be obtained by AS	AS
Dec22.03	Clerk to review/amend the Financial Regulations and file on the G-drive for councillors comments prior to approval at the next meeting.	CF
Dec22.04	AS to chase NO re sleepers in playground	AS
Dec22.05	AS to confirm date of working party for the pipe in the pond with NO	AS